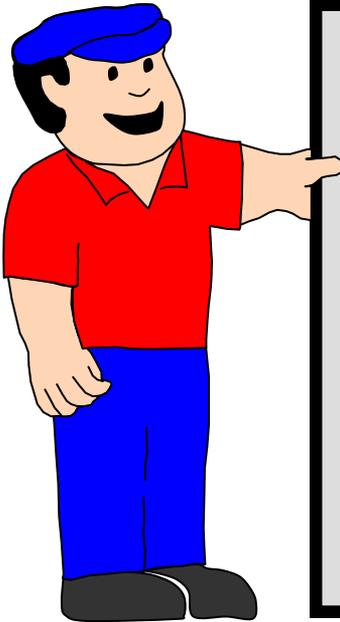


LET OUR FAMILY MOVE YOUR FAMILY



- LOCAL & LONG DISTANCE
- FREE WARDROBE SERVICE
- LOW LOCAL RATES
- FREE ESTIMATES
- FLAT RATES IN WRITING
- FREE BOX RENTALS
- PROFESSIONAL PACKING
- 50 YEARS EXPERIENCE
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HELPFUL HINTS & PACKING TIPS



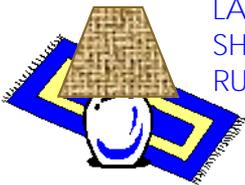
BOOKS
and
PAPERS

PACK BOOKS FLAT TO PROTECT THEIR SPINE AND USE SMALL BOXES. DO NOT PUT BOOKS OR PICTURES IN DRESSER DRAWERS.



CHINA
CRYSTAL
DISHES

WRAP EACH PIECE SEPARATELY, NEST CUPS AND BOWLS, STAND PLATES AND PLATTERS ON EDGES, STAND STEM WARE ON MOUTH OPENING OR ON SIDE, BUT NEVER ON STEM.



LAMPS
SHADES
RUGS

WRAP LAMP SHADES IN TISSUE, PUT IN CARTON MARKED FRAGILE, TOP LOAD ONLY. PACK DELICATE LAMPS AND VASES IN BOXES FOR LOCAL MOVING. MOST LAMPS CAN BE WRAPPED IN MOVING PADS.



JEWELRY
and

KEEP YOUR IMPORTANT DOCUMENTS AND RECORDS WITH YOU IN A SAFE PLACE. DO NOT LEAVE ANY VALUABLES IN FURNITURE DRAWERS. MOVERS ARE NOT RESPONSIBLE FOR THESE ITEMS.



MIRRORS
PICTURES
GLASS

PACK PICTURES, GLASS AND MIRRORS IN GLASS PACK BOXES OR WRAP IN BUBBLE WRAP. LEAVE GLASS AND MARBLE TABLE TOPS IN PLACE THE MOVERS WILL REMOVE THEM AND ADVISE IF CRATING IS NECESSARY.



DISPOSE
OF THESE
ITEMS

PROPERLY DISPOSE OF FLAMMABLES AND CORROSIVES, SUCH AS POOL ACID BLEACH, LIGHTER FLUIDS, CANS OF PAINT AND SPRAY CANS.



BOXES
ETC...

FILL BOXES TO THE TOP. PUT HEAVY ITEMS IN SMALL BOXES AND LIGHTER ITEMS IN LARGER BOXES. COMMON SENSE IS YOUR MOST VALUABLE TOOL.

ONE MONTH BEFORE MOVING IN:

- GET ESTIMATES AND CHOOSE A MOVER
- RESERVE MOVER AND SCHEDULE DATE ACCORDING TO ESCROW CLOSING; ADJUST SCHEDULE LATER IF NECESSARY.
- SEND OUT CHANGE OF ADDRESS CARDS.
- MAKE ANY NECESSARY TRAVEL ARRANGEMENTS - AIRLINE, HOTEL AND CAR RENTAL.
- SAVE ALL MOVING RECEIPTS - MANY ARE TAX DEDUCTIBLE.
- IF YOUR EMPLOYER IS HELPING TO PAY FOR THE MOVE, FIND OUT WHAT WHAT YOU ARE REQUIRED TO DO.
- PUT ALL LEGAL, MEDICAL AND INSURANCE PAPERS IN A SAFE, ACCESSIBLE LOCATION.
- DECIDE WHAT IS TO BE SOLD OR GIVEN AWAY. HAVE A GARAGE SALE.
- UPDATE CELLULAR WITH IMPORTANT PHONE NUMBERS OR MAKE A LIST.
- CALL FRIENDS AND RELATIVES TO LET THEM KNOW WHEN AND WHERE YOU ARE MOVING.
- BEGIN PACKING ITEMS YOU SELDOM USE.
- CLEAR-UP OUTSTANDING ACCOUNTS.
- IF NECESSARY, TRANSFER BANK ACCOUNTS AND SAFE DEPOSIT BOXES.
- RETURN OR RETRIEVE BORROWED ITEMS.

TWO WEEKS TO GO:

- SERVICE CAR AND CONFIRM TRAVEL PLANS.
- ARRANGE FOR PET TRAVEL.
- BEGIN PACKING ITEMS YOU WILL NOT NEED.
- CONFIRM MOVING DATE WITH ESCROW AND MOVER.

FINAL DAY AND MOVING IN / KEEP THESE ITEMS AVAILABLE:

- AFTER MOVERS LOAD, INSPECT THE HOUSE FOR ANY MISSED ITEMS. IT IS YOUR RESPONSIBILITY TO MAKE SURE NOTHING IS LEFT BEHIND - IT IS NOT THE MOVERS RESPONSIBILITY.
- AFTER THE TRUCK IS UNLOADED, INSPECT THE TRUCK FOR ANY OVERLOOKED ITEMS.
- KEEP ITEMS YOU'LL NEED AVAILABLE: TELEPHONE, LIGHT BULBS,** EXTENSION CORD, TOOL KIT, FLASHLIGHT WITH BATTERIES, MOP, BROOM, CLEANING SUPPLIES, RAGS, VACUUM CLEANER, SHELF LINER, PAPER TOWELS, SOAP, TOOTH BRUSHES, TOOTHPASTE, TOILET PAPER, TOILETRIES, TOWELS, CHECK BOOK, SMOKE DETECTORS, PAPER PLATES & CUPS, PLASTIC UTENSILS, COFFEE AND TEA.

GUIDE TO CARTON SELECTION

TYPES OF BOXES YOU NEED:	NUMBER OF BEDROOMS IN HOUSE / APT						
	6	5	4	3	2	1	1RM
WARDROBES	16	14	12	8	6	3	1
DISH PACKS	4	4	4	4	3	2	1
LARGE BOX	22	20	10	8	6	3	—
MEDIUM BOX	60	54	51	30	21	17	5 - 8
SMALL BOX	40	30	25	20	14	10	4

MIRROR AND PICTURE BOXES - AS NEEDED

SEND CHANGE OF ADDRESS CARDS

- ACCOUNTANT
- ALUMNI ASSOCIATIONS
- ATTORNEY
- BANKS
- BOOK CLUBS
- CABLE TV
- CHARITIES
- CHURCH / SYNAGOGUE
- CREDIT CARDS
- DENTIST
- DOCTORS
- ELECTRIC COMPANY
- EMPLOYER
- FREQUENT FLYER PLAN
- GAS COMPANY
- INSURANCE (AUTO)
- INSURANCE (LIFE, HEALTH)
- INVESTMENT FIRMS
- IRA
- LENDING INSTITUTIONS
- LONG DISTANCE SERVICE
- MAGAZINE SUBSCRIPTIONS
- POOL SERVICE
- POST OFFICE
- RETIREMENT FUND
- SCHOOL RECORDS
- SERVICE CONTRACTS
- STOCKBROKER
- TELEPHONE COMPANY
- VETERINARIAN

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